

CHANGE OF MAJOR POLICY FOR INTERNAL STUDENTS

As a basis of academic evaluation, applicants are required to complete (or have in progress) the following courses (or equivalent) at the time of application to the Engineering program:

COURSES REQUIRED AT TIME OF APPLICATION	BIO-MEDICAL	CHEMICAL	CIVIL & ENVIRON.	ELEC. & COMP.	ENG. ENTREPR.	MECHANICAL
<i>College Composition I (COMP 01.111)</i>	X	X	X	X	X	X
<i>Calculus I (MATH 01.130)</i>	X	X	X	X	X	X
<i>Calculus II (MATH 01.131)</i>	X	X	X	X	X	X
<i>Chemistry I (CHEM 06.100)</i>	X	X	X		X	X
<i>Chemistry II (CHEM 06.101)</i>	X	X				
<i>Introductory Mechanics (PHYS 00.200)</i>	X	X	X	X	X	X
<i>Intro to E&M (PHYS 00.222)</i>		X*		X		
<i>Comp. Sci. & Programming (CS04103)</i>				X	X	
<i>Introduction to Scientific Programming (CS01104)</i>	X		X			

**applicable to students applying to ChE from non-engineering majors; credited toward Freshman Clinic I & II*

The minimum GPA for automatic acceptance is 3.5 in both required courses and cumulative GPA. The cumulative GPA includes grades earned for courses taken at previous institutions in addition to courses taken at Rowan University. A minimum GPA of 3.0 is required for consideration, and acceptances are based on level of academic performance. Please refer to **GPA worksheet** on next page to calculate your GPA. All transferred courses must be equivalent to Rowan University courses. Pass/Fail grades are not acceptable for transfer. Students transferring courses from NJ two-year or four-year institutions should refer to the NJ Transfer website (<http://www.njtransfer.org>) to verify course equivalencies.

The deadlines for Change of Major applications are **April 1 for Fall admission**, and **November 1 for Spring admission**. The online form can be found on the Engineering webpage <https://academics.rowan.edu/engineering>, under “prospective students”, and is open from the first week of the Fall term through November 1, and first week of the Spring term through April 1. There will be no exceptions to the stated deadlines.

Applications are evaluated on a case-by-case basis. If any required course (see table above) is in progress at the time of application, the decision defers until final semester grades are posted. Any exceptions to the above requirements must be approved by The Dean’s Office.

GPA Worksheet

COURSE	GRADE*
Composition I	_____
Calculus I	_____
Calculus II	_____
Chemistry I	_____
Chemistry II ¹	_____
Introductory Mechanics, PHYS 00.220	_____
Intro.to Elect. & Magnetism ² , PHYS 00.222	_____
Intro. to Scientific Programming ³	_____
Computer Sci. & Programming ⁴	_____

Letter Grade	Point Value
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0

GPA for required courses: _____

Cumulative GPA: _____

* Best grade, if repeated course

¹BME, ChE only

²ChE (or other 4cr life sciences course) and ECE

³BME and CEE

⁴ECE, Eng. Entrepreneurship